



**Evaluation and Examination Registration Form
English Coach Level 2**

Name :	Surname :
Address :	
City :	Postal code :
Tel. (r) : ()	Office : ()
# FEQ :	# E.C. :
Date of birth :	
Name of your coach (mentor):	# CC :
NCCP Level A Completion Date :	First Aid Completion Date :
"Learn to Teach" Completion Date :	

Please register me to the "English Coach Level 2 Evaluation", scheduled for :

_____ 200 ____ at _____

Included is my cheque made to the order of the **Fédération équestre du Québec**
Amount of **\$427.00** (taxes included) if FEQ receives registration form at least 30 days prior to the activity.
Amount of **\$485.00** (taxes included) if FEQ receives registration form less than 30 days prior to the activity.

Please register me to the "English Coach Level 2 Examination", scheduled for :

_____ 200 ____ at _____

Included is my cheque made to the order of the **Fédération équestre du Québec**
Amount of **\$565.00** (taxes included) if FEQ receives registration form at least 30 days prior to the activity.
Amount of **\$623.00** (taxes included) if FEQ receives registration form less than 30 days prior to the activity.

VERSO...



Attention !

Before sending your registration form, make sure you have everything you need :

1. You must be a member in good standing of both FEQ and EC
2. You must have your « Coach Level 1 » since at least 2 years
3. You must hand out the “Mentor’s attestation” (10 hours teaching experience under a certified Level 2 coach’s supervision, preferably a certified Level 3 coach)
4. You must hand out the “Up-dating Hours Attestation” completed with and signed by your Level 2 or Level 3 coach
5. You must hand out the « Candidate’s Summary » with the following information :
 - ✓ Your experience in competition
 - ✓ Your experience in training horses
 - ✓ Your experience in coaching riders
6. You must hand out the attestation of your NCCP theory course “Level B”
7. You must hand out the attestation of your “Learn to Teach” course
8. You must hand out the attestation of your general First Aid course
9. You must make your cheque to the order of Fédération équestre du Québec.

Cancellation

An activity can be cancelled if the number of participants isn’t sufficient. The candidate will then be reimbursed.

Reimbursement Policy

Should a candidate cancel his registration :

- ü At least (5) days prior to the activity, 50% of the registration fees will be reimbursed;
- ü Less then (5) days prior to the activity, 0% of the registration fees will be reimbursed;
- ü For veterinarian or medical reasons, a medical document will be required to obtain a reimbursement;
- ü There will be no reimbursement if a candidate doesn’t show up at an activity without priorly having advised the Fédération équestre du Québec.

Send everything to :

Fédération équestre du Québec
C.P. 1000 Succ. M
Montreal Qc H1V 3R2